

**COVID-19 Market Regulations**

Effective from Wednesday 8th July 2020

**Introduction**

Ludlow Town Council takes its responsibility to create a covid-19 safe market seriously.

**All traders are required to follow these COVID-19 secure regulations**

**Aim**

* To create a Covid-19 Secure trading environment for market traders and for their customers.
* To create an atmosphere of co-operation and trust on Ludlow market.

**Social Distancing**

* Traders who do not live in the same household must remain 2m apart, or if this is not possible 1m with mitigations. **The mitigation is that it is very infrequently, and for a very short amount of time** **only.**
* Traders must remain 2m from customers or if this is not possible 1m with mitigations. **The mitigation is that it is very infrequently, and for a very short amount of time only.**
* Please ensure that 2m distance is maintained throughout each transaction with each customer. Traders are advised that the stall width is 1.26m **the mitigation is that either the trader or the customer must stand back from the stall.**
* Stall holders using the stalls on the Castle Street side of the market are only 1.26m for the footpath. **The mitigation is traders must use back sheets.**

**Mitigations for traders**

* Face visors must be worn when trading.
* Hand sanitiser must be used between each transaction, and frequently during the trading day.
* Conversations and transactions should be as brief as possible.
* Cough into your arms – not your hand.
* Tissues must be bagged during the day and disposed of safely at the end of the day.
* Traders should remain 2m from customers and other traders not in the same household.

**Mitigations for the public**

* Face covering should be worn by customers.
* Hand sanitizer is available be for customer use on each stall.
* Conversations and transactions should be as brief as possible.
* Cough into your arms – not your hand.
* Customers should remain 2m from others where possible
* Customers should move through the market unless stopped to purchase from a stall.

**PPE**

* **Face Visors:** When at their stalls, **all traders** must wear the face visor supplied by Ludlow Town Council to protect themselves and their customers
* **Each stall** must have a hand sanitising station for customer use. Small bottles can be supplied by the market officer – please ask.
* **Customers** should wear a face covering when shopping at the market.

**Barriers**

* Barriers will be used to restrict access points and direct the flow of people on the market.

**Social distancing space**

* Stalls will be left empty to create space for social distancing on the market.
* The Castle Street side of the market will operate a one way system, and customer numbers may be limited, and queueing introduced by the Market Officer at busy times.

**Signage**

* Directional and guidance signage throughout the market area will be supplied, put up and maintained by the market officer.

**Money handling**

* Traders should use contactless payment where possible
* If cash is handled, then hand sanitiser must be used at the end of the transaction before serving the next customer.
* If gloves are worn they must be changed regularly, and not used as an alternative to hand cleansing.

**Covid-19 sales procedures**

* Remove requirement for physical contact with the customer
* Reduce interaction time
* Wear correct PPE to give everyone the confidence to continue shopping on the market.

Town Clerk

8th July 2020